Troop 447 Adult Registration & Signup Process

Quick Guide for Parents & Adult Registration

Thank you for registering with Troop 447! Adult volunteers help us provide a safe, consistent, and high-quality Scouting program for our Scouts.

To **register as adult leader**, complete the steps below, which are outlined in detail at Be a Scout!

---

1. Complete Safeguarding Youth Training

Safeguarding Youth Training (SYT) is required for all registered Scouting America adult volunteers and must remain current.

How to complete it

1. Go to my.scouting.org and sign in.
2. Select **My Training**.
3. Select **My Required Training**.
4. Complete any required **Safeguarding Youth Training** shown on your account.

Direct link:
My Required Training

> **Important:** Safeguarding Youth Training must be renewed **annually**. If your training is not current when your registration renews, you cannot be re-registered.

---

2. Complete California AB 506 Requirements (completed once)

3 Easy Steps

California Assembly Bill 506 (AB 506) establishes additional youth-protection requirements for youth-serving organizations.

These requirements are **in addition to Scouting America's Safeguarding Youth Training**.

All registered adult volunteers in California must comply with the applicable AB 506 requirements.

Step 1 — Complete California Mandated Reporter Training

Complete the online:

California Mandated Reporter Training — Volunteers

Start Mandated Reporter Training

Allow approximately **2 hours** to complete the course.

When finished, **save your completion certificate**.

Step 2 — Upload Your Certificate

Upload your completed Mandated Reporter Training certificate to the **Greater California Council** page of the California Scouting portal:

California Scouting — Greater California Council

Step 3 — Complete Live Scan

AB 506 also requires the applicable California background check using **Live Scan fingerprinting**.

Easiest Option — Online Registration

Go to:

ApplicantServices — California Scouting

1. Select **Greater California Council**.
2. Complete the online registration.
3. Follow the instructions to complete fingerprinting.

Current listed fees include a **$26 fingerprint rolling fee** and **$17 FBI background check fee**.

Alternate Option — Live Scan Form

You may also:

1. Download and complete the **Greater California Council Live Scan Request Form** from the California Scouting website.
2. Find a Live Scan provider at California DOJ Live Scan Locations.
3. Bring the completed **Council-specific form** with you.

Do not use a generic Live Scan form. The Council form contains the routing information required for your results to reach Greater California Council.

---

3. Complete Your Position-Specific Training

Once your required safety training is complete, finish the online training for your registered Troop 447 position.

Go to:

Scouting America Training

Then:

Programs → Scouts BSA Learning Plans → Select Your Position

Common Troop 447 Positions

Scoutmaster / Assistant Scoutmaster
Scoutmaster Position-Specific Training

Troop Committee Member
Troop Committee Position-Specific Training

Troop Committee Chair
Troop Committee Chair Position-Specific Training

Merit Badge Counselor
Merit Badge Counselor Position-Specific Training

Complete all modules identified as required for your position.

You're Done!

Before considering your training complete, verify that you have:

- ☐ Completed Application (online preferably) at **BeAScout.org**
- ☐ Completed current **Safeguarding Youth Training**
- ☐ Completed **California Mandated Reporter Training**
- ☐ Uploaded your Mandated Reporter certificate to **California Scouting**
- ☐ Completed your **AB 506 Live Scan**
- ☐ Completed your **Scouts BSA position-specific online training**

Once you've completed these steps, please confirm with the Scout Master AND the Chartered Organization Representative, to ensure you are showing up appropriately in Scoutbook.

One More Step for Scoutmasters & Assistant Scoutmasters

Scoutmasters and Assistant Scoutmasters must also complete **Introduction to Outdoor Leader Skills (IOLS)** to be considered fully trained for their position.

Troop 447 can help you identify an upcoming IOLS course.

Not Sure What You Need?

Ask a Troop 447 leader before taking extra training or completing another Live Scan. We can help verify what is required for your registered position.

Thank you for volunteering and helping us provide a safe, Scout-led program for our youth.